

**Fact sheet** Invoice processing with  
Microsoft Dynamics  
NAV/AX.

Efficient invoice processing.



## An example: master your AP invoice process with Microsoft Dynamics NAV.

**Digitize your paper-based invoicing. How do you benefit? Absolute transparency in invoice processes and faster execution of routine tasks. That reduces your costs, increases your ability to provide information and lets you complete financial statements more quickly. Combine DMS/ECM and Microsoft Dynamics NAV.**

### **Make processing invoices enjoyable.**

Optimize every area related to incoming invoices with digital invoice processing. Get a transparent overview of your invoice processes, shorten your cycle times, eliminate transport and idle times and secure valuable cash discounts.

Unlock the full potential of digital invoice processing with seamless integration into the accounting processes in your company. From scanning the invoice with automatic recognition of header and line item data right up to approving and posting them in the NAV system.

### **Secure invoice archiving.**

Since your invoices are scanned to a d.velop archive, either in d.3ecm or ecspand, you have laid the ground-

work for storing your data securely and in compliance with auditing requirements. Naturally, adherence to retention periods and the necessary options for supplying information for auditors are also ensured.

### **Incoming invoice processing with Microsoft Dynamics AX**

This brochure highlights our invoice solution for Microsoft Dynamics NAV. Do you use Microsoft Dynamics AX? No problem! We also have the right solution for AX. Just ask us or get in touch by e-mail at [info@d-velop.de](mailto:info@d-velop.de)



*Integrated document management in Microsoft Dynamics NAV – with d.3one.*



## 5 steps for greater efficiency with incoming invoices.

### 1. Structured capture

Capture all the invoices that arrive in your company. Existing scanners can be used to scan paper documents.

### 2. Intelligent data capture and automatic distribution

Text recognition (OCR) is used to capture important invoice information, record it in the system and synchronize it with Microsoft Dynamics NAV.

### 3. Accelerated approval workflows

The invoices are distributed to the relevant users for approval based on predefined rules. The clearly arranged overview gives them all the information they need at a glance. In addition to rejecting and approving the invoices, they can also access other features such as sub-checks and correction and comment functions.

**When you act quickly, you secure cost savings.**

### 4. Transparency and traceability

Seamless process logging guarantees that each process step can be traced. The status of every invoice can be viewed with a simple click. This feature is essential for meeting your auditing and compliance requirements.

### 5. Securing cash discounts

Features 1 to 4 let you save a substantial amount of time, and that's good for your company. You can adhere to cash discount periods and profit from these cost benefits on a regular basis. Thanks to the reminder features, you can prevent invoices from lying idle and avoid dunning fines and interest on arrears.



The invoice cockpit – direct visibility on all your invoices.



## About d.velop AG

d.velop AG, founded in 1992 and based in Gescher, Germany, develops and markets software for the complete digitization of business processes and industry-specific procedures. By adding mobile apps as well as standardized and custom SaaS solutions to its established ECM portfolio of services relating to document management, archiving and workflows, the software manufacturer has also expanded to offer managed services. Those services include sophisticated compliance management to provide legal certainty and ensure compliance with all statutory regulations.

d.velop provides digital services that connect people and simplify and reshape processes and procedures from start to finish. In doing so, the ECM specialist helps companies and organizations to unfold their full potential.

A strong global network of around 150 specialized partners ensures that d.velop Enterprise Content Services are available worldwide.

d.velop products—whether on premises, in the cloud or in a hybrid form—are now used by more than 7,500 customers across multiple industries with over 1.6 million users; these customers include Tupperware Germany, eis-mann Tiefkühl-Heimservice GmbH, Parker Hannifin GmbH, Nobilia, Schmitz Cargobull, FingerHaus GmbH, the city of Wuppertal, Basler Versicherungen, DZ Bank AG, Saarland University Medical Center and Greifswald University Hospital.

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