

**Solution
brochure** d.velop GDPR
compliance center

Meet the requirements of
the GDPR.

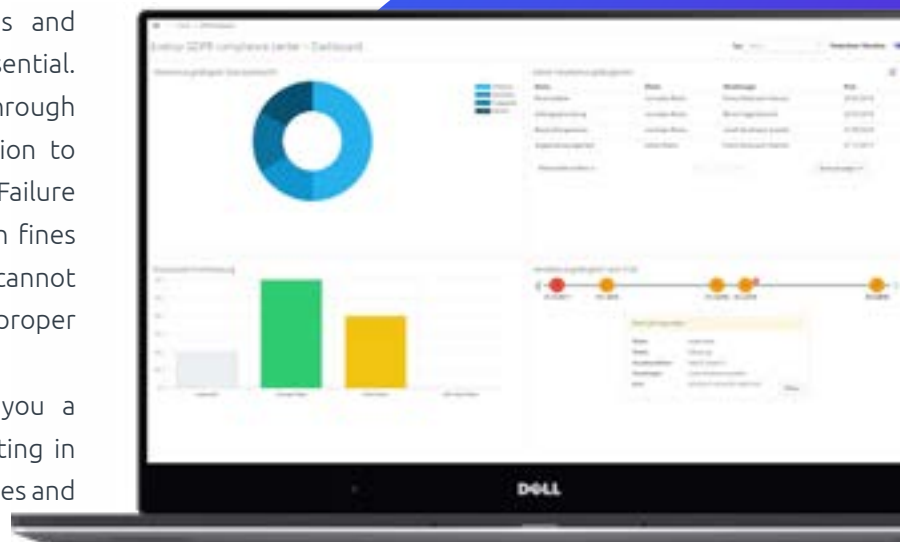
Support for your implementation process and a vital element of your risk management system

From May 25, 2018, the General Data Protection Regulation will come into force for all member states of the European Union. The aim of the GDPR is to harmonize the many different directives and regulations in the field of data protection in Europe. However, the regulation also involves massively tightened and new obligations for management, IT representatives and data protection officers for safeguarding the protection of personal data.

Every company must have taken all the precautions to ensure compliance with the EU GDPR by May 25, 2018. The process involves significant requirements and in some circumstances significant risks for your company. A wide range of data subject rights, including the duty of disclosure and the right to have data erased, must be upheld. The comprehensive analysis and documentation of processing activities are also essential. Accountability obligations have to be fulfilled through documentation, while there is also an obligation to maintain a catalog of data processing activities. Failure to meet these requirements is likely to result in fines and sanctions. Furthermore, personal liability cannot be ruled out in the event of violations or improper handling.

Our d.velop GDPR compliance center gives you a solution for meeting these requirements, assisting in your implementation process with process analyses and

documentation and offering you transparency with regard to where you stand. Surveys, templates and dashboards accelerate and substantiate the process.



The GDPR dashboard for direct oversight

Survey-based process analysis

Surveys with predefined content guide you through recording and analyzing data processing activities, at process, IT services and service provider level.

The editor lets you add to and expand on the basic question catalog. You can then derive risks and measures from the questions and answers and supply them for subsequent evaluation from the perspective of the individual processing activity.

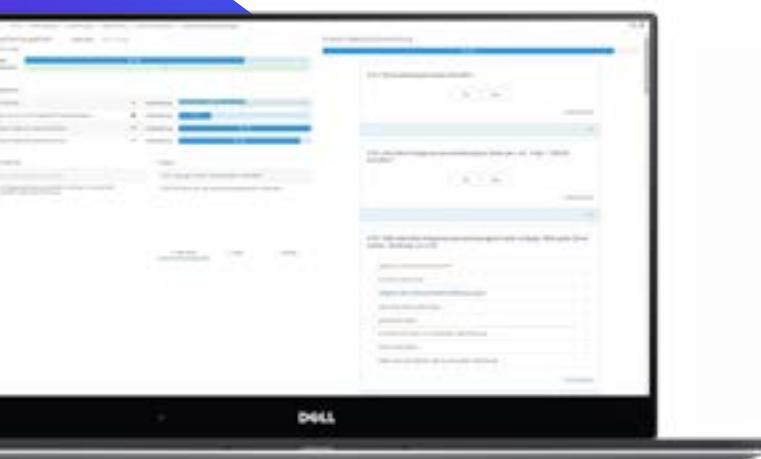
Digital GDPR dossiers – accountability through documentation

Predefined and flexible filing structures make it possible to efficiently meet accountability and documentation obligations in digital form. Documentation is simplified with specialist predefined document templates for technical system documentation, technical organizational measures or order processing, for example. The recorded information is then made available automatically in the form of a processing directory.

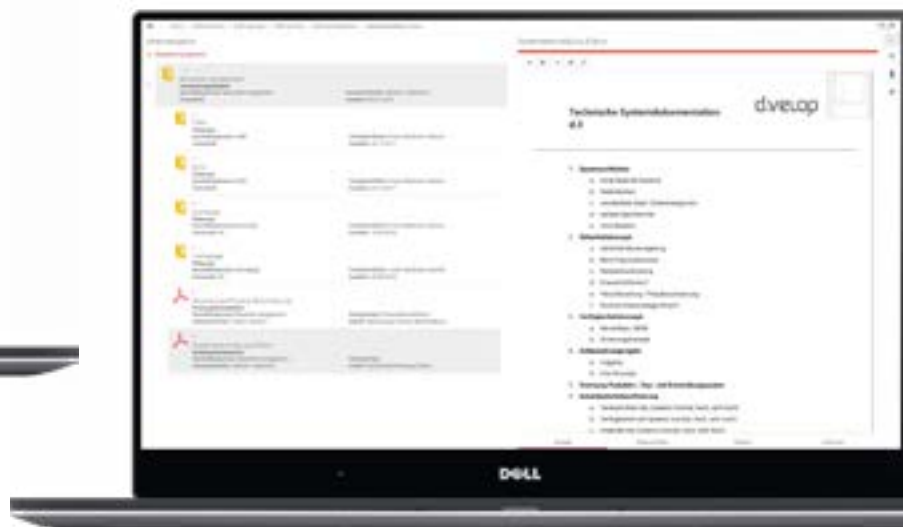
Dashboard, overview and directory of processing activities

In the dashboard, the essential key figures such as the status, risk and processing times are cumulated across all processing activities and visualized graphically. The dashboard also serves as a portal for distributing the implementation process.

Overviews provide a summary of the basic data for each processing activity in a list-based and filterable form.



The GDPR survey



GDPR dossiers and documents

Highlights

- ✓ Transparent and constant overview over the status of all processing activities
- ✓ Centrally maintain data protection-related documentation in digital dossiers
- ✓ GDPR surveys made by experts to support you through the various contents of the process
- ✓ Simplification of the evaluation process with derivable risks and measures
- ✓ Question catalogs that can be flexibly adapted to the context of your company
- ✓ On-premise or cloud-based solution that can be implemented rapidly
- ✓ Dashboard for visualizing core information while also serving as a portal for distributed processing
- ✓ Catalog of data processing activities at the push of a button

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Catalog of data processing activities



d.velop AG, founded in 1992 and based in Gescher, Germany, develops and markets software for the complete digitization of business processes and industry-specific procedures. By adding mobile apps as well as standardized and custom SaaS solutions to its established ECM portfolio of services relating to document management, archiving and workflows, the software manufacturer has also expanded to offer managed services. Those services include sophisticated compliance management to provide legal certainty and ensure compliance with all statutory regulations.

d.velop provides digital services that connect people and simplify and reshape processes and procedures from start to finish. In doing so, the ECM specialist helps companies and organizations to unfold their full potential.

A strong global network of around 250 specialized partners ensures that d.velop Enterprise Content Services are available worldwide.

d.velop products—whether on premises, in the cloud or in a hybrid form—are now used by more than 7,900 customers across multiple industries with over 1.8 million users; these customers include Tupperware Germany, eis-mann Tiefkühl-Heimservice GmbH, Parker Hannifin GmbH, Nobilia, Schmitz Cargobull, FingerHaus GmbH, the city of Wuppertal, Basler Versicherungen, DZ Bank AG, Saarland University Medical Center and Greifswald University Hospital.

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The actual implementation of the solution is company specific and can differ from the described functions.